

# CLERMONT COUNTY BOARD OF DEVELOPMENTAL DISABILITIES POSITION POSTING

(Applications for the following positions may be downloaded from the website at [www.clermontdd.org](http://www.clermontdd.org) or obtained in the office, located at the Thomas A. Wildey Center, 2040 St. Route 50, Batavia, Ohio between the hours of 8:00 a.m. and 4:00 p.m.)

**AVAILABLE POSITION:** **Substitute Custodian** – scheduled as needed.

**IMMEDIATE SUPERVISOR:** Facility and Safety Coordinator

**DUTIES:** (Summary)

As a substitute custodian, you will do a variety of tasks to ensure the cleanliness and safety of the building and grounds.

You will:

- sweep, dust, wet mop, vacuum, scrub, and wax floors, shampoo carpets.
- dust furniture, empty trash,
- wash walls, windows, doors, woodwork, and mirrors,
- move furniture, replace ceiling tile, and replace light bulbs.
- clean and disinfect restrooms, shower rooms, cafeteria, swimming pool area and gymnasium.
- restock restroom supplies, inventory supplies,
- run other job-related errands as directed,
- provide building security in late evening.
- maintain the grounds by mowing the lawn, shovel snow, trimming bushes and shrubs, and pulling weeds.
- report all maintenance and building problems outside of scope of your responsibility to your supervisor.
- monitoring the heating and cooling equipment, and swimming pool are also within the responsibility of this position.

You must be able to work with a variety of cleaning agents, chemicals, and disinfectants and understand that you have risk of exposure to bloodborne pathogens. You must be able to work cooperatively with other employees, families, providers, guardians, caseworkers, specialists, individuals served, etc.. You may also be asked to do other related duties as required.

As a substitute custodian, you would operate various equipment (e.g., vacuum, buffer, scrubber, commercial lawn mowers and weed trimmers, commercial mop buckets and equipment, ladders, etc.) This is a second shift position.

**SALARY:** \$16.32 per hour  
**POSTING DATE:** 01/02/2026  
**APPLICATION DEADLINE:** Until filled  
**SEND RESUME TO:** Kathy Booth, Human Resources  
[kbooth@clermontdd.org](mailto:kbooth@clermontdd.org)  
OR Clermont County Board of DD  
2040 US Highway 50  
Batavia, OH 45103

**The Clermont County Board of DD is an Equal Opportunity Employer**