

**CLERMONT COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
POSITION POSTING**

(Applications for the following positions may be downloaded from the website at [www.clermontdd.org](http://www.clermontdd.org) or obtained in the office, located at the Thomas A. Wildey Center, 2040 St. Route 50, Batavia, Ohio between the hours of 8:00 a.m. and 4:00 p.m.)

**AVAILABLE POSITION:**      **Substitute Custodian**  
As needed

**IMMEDIATE SUPERVISOR:** **Safety** and Facilities Coordinator

**DUTIES:** (Summary Only)

As a Sub. Custodian you would operate various equipment (e.g., vacuum, buffer, scrubber, commercial lawn mowers and weed trimmers, commercial mop buckets and equipment, ladders, etc.) to perform a variety of unskilled and semi-skilled tasks to ensure the cleanliness and safety of building and grounds (e.g., sweep, dust, wet mop, vacuum, scrub, wax floors; dust furniture; restock restroom supplies; shampoo carpets, empty trash; washes walls, windows, doors, woodwork, and mirrors; shovel snow; move furniture; replace ceiling tile; replace light bulbs; mow lawn; trim bushes and shrubs; pull weeds; etc.) clean different areas in and around center; clean and disinfect restrooms, shower rooms, and cafeteria; clean swimming pool and gymnasium; assist with difficult assignments, evaluate material; inventory janitorial supplies. Must be able to work with a variety of cleaning agents, chemicals, and disinfectants and have risk of exposure to bloodborne pathogens. Maintain grounds. Report all maintenance problems to the supervisor; report building problems outside of scope of responsibility to the supervisor; monitor heating and cooling equipment, and swimming pool. Deliver supplies, and/or equipment throughout the building; run other job-related errands as directed; provide building security in late evening; required to work second shift. Promote and implement the mandates and goals of the Clermont County Board of Developmental Disabilities in a professional, positive, and efficient manner (**SURE** Core Values). Work cooperatively with other employees, families/providers/guardians, caseworkers, medical personnel, specialists, etc. Infrequent interaction with people served. Perform other related duties as required or assigned.

<b>SALARY:</b>	\$16.00 per hour
<b>POSTING DATE:</b>	4/28/2025
<b>APPLICATION DEADLINE:</b>	Until filled
<b>SEND RESUME TO:</b>	Kathy Booth, Human Resources Coordinator <a href="mailto:Kbooth@clermontdd.org">Kbooth@clermontdd.org</a> OR Clermont County Board of DD 2040 US Highway 50 Batavia, OH 45103

**The Clermont County Board of DD is an Equal Opportunity Employer**