

**Clermont County Board
of Developmental Disabilities
Regular Board Meeting
December 14, 2023**

The regular meeting of the Clermont County Board of Developmental Disabilities was held on December 14, 2023, at the Thomas A. Wildey Center, 2040 US Highway 50, Batavia, Ohio 45103.

Vice President Mr. Michael Chapman called the meeting to order at 5:30 p.m. Mary Jane West was present at the meeting, but due to not feeling well, Mr. Chapman ran the meeting.

All present joined in the Pledge of Allegiance.

Roll Call

Janie Pfankuch called roll. All members were present, with the exception of Mrs. Fiscus, who was absent excused.

Resolution 23-130

Mr. Thamann made a motion seconded by Mrs. West to approve the revised agenda - adding Transfer of Funds to the agenda. Upon roll call, all members voted yea. Motion carried.

Resolution 23-131

Mr. Weir made a motion seconded by Mrs. Jensen to approve the October 26, 2023, Board Meeting Minutes. Upon roll call, all members voted yea. Motion carried.

Resolution 23-132

Mr. Weir made a motion seconded by Mr. Thamann that the Board approve the Operations Report and Payment of Bills. Recap to be made part of the CCBDD Journal. Upon roll call, all members voted yea. Motion carried.

The Board Members thanked the Directors for their reports.

Resolution 23-133

Mr. Thamann made a motion seconded by Mrs. Jensen to approve the Directors' Reports as presented. Upon roll call, all members voted yea. Motion carried.

Superintendent's Report

Dan announced the Levy Passed on November 7, 2023. He thanked everyone that helped with getting the information out to the community.

Mary Jane West and Lisa Davis along with other staff attended the OACB Conference that was held November 29 – December 1.

Dan reminded the Board that Board Officers and Committee Members nominations are due to him in January. The January Board Meeting is the reorganizational meeting. At that meeting, Officers will be selected.

Beth Martin, former Early Childhood Director went to work for Easter Seals Redwood. Dan has been in contact with Beth regarding exploring new funding opportunities for special needs childcare for those we serve.

Dan informed the Board about partnering with COG and other county boards, to hold a one-time four-hour Board Member training all in one night. This would take place of the one-hour training sessions held after the board meetings. Dinner would be served.

Executive Session

Resolution 23-134

Mrs. Jensen made a motion seconded by Mr. Thamann that the Clermont County Board of DD go into Executive Session pursuant to ORC 121.22 for the purpose of discussing compensation of a public employee(s). Upon roll call, all members voted yea. Motion carried. Time: 5:46 p.m.

Reconvene into Regular Session: 6:26 p.m.

Resolution 23-135

Mr. Weir made a motion seconded by Mr. Thamann that the Board approve Policy 300 - Personnel. Upon roll call, all members voted yea. Motion carried.

Resolution 23-136

Mrs. West made a motion seconded by Mr. Thompson that the Board approve Policy 1500 - Service and Support Administration as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 23-137

Mrs. West made a motion seconded by Mrs. Jensen that the Board approve the calendar year 2024 Budget. Upon roll call, all members voted yea. Motion carried.

Resolution 23-138

Mr. Thamann made a motion seconded by Mrs. Jensen that the Board authorize a 3% raise for all Non-Bargaining Personnel effective January 1, 2024. Upon roll call, all members voted yea. Motion carried.

Resolution 23-139

Mrs. Jensen made a motion seconded by Mr. Thompson that the Board approve the Non-Bargaining, Professional and Management Salary Range as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 23-140

Mrs. West made a motion seconded by Mr. Thamann that the Board will execute a plan for the conversion of one week of vacation balance to cash during the 2024 calendar year as defined as January 1 to December 31 for Management and Non-Bargaining employees. To be eligible, an employee must have three weeks of vacation balance at the time of conversion. These earnings are not earnable salary towards OPERS, and no employee and employer contributions shall be remitted to OPERS. Upon roll call, all members voted yea. Motion carried.

Resolution 23-141

Mrs. Jensen made a motion seconded by Mrs. West that the Board authorize the Superintendent to abolish the following non- bargaining unit position – One (1) Part-Time Secretary. Upon roll call, all members voted yea. Motion carried.

Resolution 23-142

Mrs. West made a motion seconded by Mr. Thamann that the Board approve the Waiver Plan for 2024 as presented. The projection is to request ten (10) Level One Waivers and eight (8) Individual Option Waivers. Upon roll call, all members voted yea, with the exception of Mrs. Jensen and Mr. Thompson, who abstained. Motion carried.

Resolution 23-143

Mrs. West made a motion seconded by Mr. Weir that the Board authorizes the Superintendent to enter into a contract with Southwestern Ohio Council of Governments from January 1, 2024, through December 31, 2024; not to exceed \$1,200,000. Upon roll call, all members voted yea, with the exception of Mrs. Jensen, who abstained. Motion carried.

Resolution 23-144

Mrs. Jensen made a motion seconded by Mr. Thompson that the Board approve the Table of Organization as presented - with the move of the HR Coordinator and HR Clerk to the Superintendent. Upon roll call, all members voted yea. Motion carried.

Resolution 23-145

Mr. Weir made a motion seconded by Mrs. Jensen that the Board request the County Commissioners to transfer \$50,000 in appropriation from Other Expense (010001-530000) to Regular Salary (010001-511200). Upon roll call, all members voted yea. Motion carried.

Resolution 23-146

Mrs. Jensen made a motion seconded by Mr. Thompson that the Board request the County Commissioners to transfer \$50,000 in appropriation from Other Expense (010001-530000) to Bargaining Unit Salary (010001-511700). Upon roll call, all members voted yea. Motion carried.

Resolution 23-147

Mrs. Jensen made a motion seconded by Mrs. West that the Board approve the Superintendent's Report as submitted. Upon roll call, all members voted yea. Motion carried.

Committee Reports

Ethics Committee – Upon review of all direct service proposed payments as defined in 5126.03, the Ethics Committee found no evidence of preferential treatment or unreasonable payment for items on the October 2023 report.

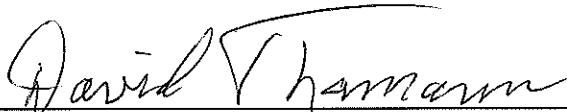
Resolution 23-148

Mr. Thamann made a motion seconded by Mr. Weir to ratify the Ethics Committee Report as presented for October 26, 2023. Upon roll call, all members voted yea. Motion carried.

Adjournment

Resolution 23-149

Mrs. Jensen made a motion seconded by Mr. Thamann that the Clermont County Board of Developmental Disabilities adjourn. Upon roll call, all members voted yea. Motion carried. Time: 6:40 p.m.



David Thamann, Secretary