

Clermont County Board
of Developmental Disabilities
Regular Board Meeting
December 15, 2022

The regular meeting of the Clermont County Board of Developmental Disabilities was held on December 15, 2022, at the Thomas A. Wildey Center, 2040 US Highway 50, Batavia, Ohio 45103.

Vice President Mary Jane West called the meeting to order at 5:35 p.m.

All present joined in the Pledge of Allegiance.

A moment of silence was shared for Jean Houston, a longtime leader of Families Connected and advocate in Clermont County.

Dan along with the Board welcomed our two new Board Members, Eric Thompson and Liz Jensen to the Board. Natalie Fiscus was in attendance. She will fill the last Board member vacancy starting in January.

Roll Call

Janie Pfankuch called roll. All members were present.

Mr. David Thamann was appointed Secretary.

Resolution 22-144

Mr. Chapman made a motion seconded by Mr. Weir to approve the revised agenda - adding an Executive Session to the agenda. Upon roll call, all members voted yea. Motion carried.

Resolution 22-145

Mr. Weir made a motion seconded by Mr. Thamann to approve the October 27, 2022, Board Meeting Minutes. Upon roll call, all members voted yea. Motion carried.

Resolution 22-146

Mr. Chapman made a motion seconded by Mr. Weir that the Board approve the Operations Report and Payment of Bills. Recap to be made part of the CCBDD Journal. Upon roll call, all members voted yea. Motion carried.

Mrs. West along with the other Board Members thanked the Directors for their reports.

Resolution 22-147

Mr. Chapman made a motion seconded by Mr. Thamann to approve the Directors' Reports as presented. Upon roll call, all members voted yea. Motion carried.

Superintendent's Report

Dan Ottke and Mary Jane West attended the OACB Conference that was held November 30 – December 2. Dr. Amy Acton presented the first day of the conference. Very powerful message.

Dan stated he will ask the Director's to identify Departmental Annual goals to be written into their January Board reports.

Dan is investigating the possibility of working with a consultant to assist with completing the Strategic Plan for 2024, 2025, 2026.

Resolution 22-148

Mr. Chapman made a motion seconded by Mr. Weir that the Board approve Policy 100 – Board Administration and Organization as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 22-149

Mr. Chapman made a motion seconded by Mr. Thamann that the Board approve Policy 1300 – Behavioral Health Services as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 22-150

Mr. Chapman made a motion seconded by Mr. Weir that the Board approve Policy 1500 – Service and Support Administration as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 22-151

Mr. Chapman made a motion seconded by Mr. Weir that the Board approve the calendar year 2023 Budget. Upon roll call, all members voted yea. Motion carried.

Executive Session

Resolution 22-152

Mr. Weir made a motion seconded by Mr. Thamann that the Clermont County Board of DD go into Executive Session pursuant to ORC 121.22 to consider compensation of public personnel. Upon roll call, all members voted yea. Motion carried. Time: 6:00 p.m.

Reconvene into Regular Session: 6:34 p.m.

Resolution 22-153

Mr. Chapman made a motion seconded by Mrs. Jensen that the Board authorize a 4% raise for all Non-Bargaining Personnel with the exception for SSA's, Investigative Agents, and Behavior Support Specialists, who would receive a 6% raise effective January 1, 2023. Upon roll call, all members voted yea. Motion carried.

Resolution 22-154

Mr. Chapman made a motion seconded by Mrs. Jensen that the Board approve the Non-Bargaining, Professional and Management Salary Range as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 22-155

Mr. Chapman made a motion seconded by Mr. Weir that the Board will execute a plan for the conversion of one week of vacation balance to cash during the 2023 calendar year as defined as January 1 to December 31 for Management and Non-Bargaining employees. To be eligible, an employee must have three weeks of vacation balance at the time of conversion. These earnings are not earnable salary towards OPERS, and no employee and employer contributions shall be remitted to OPERS. Upon roll call, all members voted yea. Motion carried.

Resolution 22-156

Mr. Chapman made a motion seconded by Mr. Weir that the Board approve Policy 300 – Personnel. Upon roll call, all member voted yea. Motion carried.

Resolution 22-157

Mr. Chapman made a motion seconded by Mr. Weir that the Board approve the Waiver Plan for 2023 as presented. The projection is to request 10 Level One Waivers, 5 SELF Waivers and 10 Individual Option Waivers. Upon roll call, all members voted yea. Motion carried.

Resolution 22-158

Mr. Chapman made a motion seconded by Mr. Weir that the Board authorizes the Superintendent to enter into a contract with Southwestern Ohio Council of Governments from January 1, 2023 through December 31, 2023; not to exceed \$1,400,000. Upon roll call, all members voted yea. Motion carried.

Resolution 22-159

Mr. Chapman made a motion seconded by Mr. Weir that the Board authorize the Superintendent to create one (1) full-time Data Management Coordinator position effective January 1, 2023. This position is non-bargaining unit eligible, scheduled 40 hours per week, 255 days per year and eligible for all agency benefits. The salary will be subject to the related experience of the candidate within the range assigned to this position. Upon roll call, all members voted yea. Motion carried.

Resolution 22-160

Mr. Chapman made a motion seconded by Mr. Thamann that the Board approve the Table of Organization as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 22-161

Mr. Weir made a motion seconded by Mr. Chapman that the Board approve the Superintendent's Report as submitted. Upon roll call, all members voted yea. Motion carried.

Committee Reports

Ethics Committee – Upon review of all direct service proposed payments as defined in 5126.03, the Ethics Committee found no evidence of preferential treatment or unreasonable payment for items on the October 2022 report.

Resolution 22-162

Mr. Thamann made a motion seconded by Mr. Chapman to ratify the Ethics Committee Report as presented for October 27, 2022. Upon roll call, all members voted yea. Motion carried.

New Business Motion

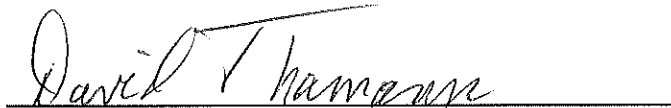
Resolution 22-163

Mr. Chapman made a motion seconded by Mrs. Jensen that the Clermont County Board of Developmental Disabilities authorize a one-time retention payment for SSA's and Investigative Agents to a maximum of \$1,200.00 or prorated based on the number of months the employee was employed in 2022. Upon roll call, all members voted yea. Motion carried.

Adjournment

Resolution 22-164

Mrs. Jensen made a motion seconded by Mr. Thamann that the Clermont County Board of Developmental Disabilities adjourn. Upon roll call, all members voted yea. Motion carried. Time: 6:44 p.m.

A handwritten signature in cursive script that reads "David Thamann". The signature is written in black ink and is positioned above a horizontal line.

David Thamann, Appointed Secretary