

**Clermont County Board
of Developmental Disabilities
Regular Board Meeting
June 23, 2022**

The regular meeting of the Clermont County Board of Developmental Disabilities was held on June 23, 2022 at the Thomas A. Wildey Center, 2040 US Highway 50, Batavia, Ohio 45103.

President Robert Grant called the meeting to order at 5:38 p.m.

All present joined Lisa Davis in the Pledge of Allegiance.

Roll Call

Janie Pfankuch called roll. All members were present with the exception of Emily Chesnut, Dr. Graham, and Jeff Weir who were absent excused.

Due to the absence of Emily Chesnut, Mary Jane West was appointed Secretary.

Resolution 22-78

Mrs. West made a motion seconded by Mr. Chapman that the Board approved the revised agenda, adding an Executive Session. Upon roll call, all members voted yea. Motion carried.

Due to not having a quorum, the March 31, 2022 Regular Board Meeting Minutes were not approved.

Due to not having a quorum, the April 28, 2022 Regular Board Meeting Minutes were not approved.

Due to not having a quorum, the May 26, 2022 Regular Board Meeting Minutes were not approved.

Due to not having a quorum, the Operations Report and Payment of Bills were not approved.

Mr. Grant commented and had questions for Sharon regarding the CSS Director's report, intrigued by the need for SSA positions.

Dan explained the need for the three SSA positions. One SSA is for the 2023 year, the other two are for kids who are transitioning from either EI or from school to adult services, ages 3-14 and 14-22.

Beth explained EI referrals are up and that is why the request for the EI Service Provider. Mr. Grant along with the other Board Members commended the Directors on how informative their reports are. Enjoy reading all their reports.

Resolution 22-79

Mrs. West made a motion seconded by Mr. Chapman to approve the Directors' Reports as presented in the Board packet. Upon roll call, all members voted yea. Motion carried.

Superintendent's Report

Construction has started at Wildey. Roofing and window projects are under way. They are starting in the School Age area, so that area would be completed by the time school starts in mid-August. Doors will be in next week. Blacktopping took place this week and should be complete by Friday. The turf project is not in the works for this summer, anticipating next summer. School age entrance project is in the works. A grant was received to do this project. Outside the School Age entrance will be enclosed and heating and air will be installed. A window will be added between the secretary office and the new vestibule area. This makes for better safety and security for our students and staff.

Mr. Thamann asked if we have a police/resource officer in the building. Dave Sininger stated that there is not one.

Dan thanked Emily and Mary Jane for attending the Program Services Committee Meeting that was held on June 7th.

Dan stated that he will be asking for a Provider Liaison position. This position will free up Amy Planck. She will continue with her other duties - Quality Assurance.

Dan stated our next meeting is scheduled for August. He will be asking Dave Sininger to do a 5-Year Forecast presentation for the Board. This presentation is important due to gearing up for a renewal levy request to the Commissioners that is expected sometime late this fall. Dan and Dave will then take it to the Commissioners and request to be put on the ballot.

Dan informed the Board, with the rise in gas prices, they will check the IRS rate, and if the IRS raises the travel reimbursement rate, then CCDD will raise their reimbursement rate.

This is our 55th Anniversary. Unfortunately, our in-service was canceled, due to the spike in COVID cases. There are plans on having a picnic in August. In October, we will have our Good Fortune Recognition Awards.

Resolution 22-80

Mr. Chapman made a motion seconded by Mrs. West that the Board take a five-minute recess. Upon roll call, all members voted yea. Motion carried. Time: 6:13 p.m.

Reconvene Time: 6:26 p.m.

Mr. Chapman requested to have an attorney present at the next board meeting to give the Board some guidance on voting rights on motions. Dan stated he reached out to the prosecuting attorney but did not get a response back. He will reach out to him again and request his presence at the August board meeting.

The next three motion, Policy 1000 Family Support Services, 1100 Transportation, and 1800 Delegated Nursing Dan explained in-depth what those polices consist off.

Resolution 22-81

Mr. Chapman made a motion seconded by Mr. Thamann that the Board approve Policy 1000 Family Support Services as submitted. Upon roll call, all members voted yea. Motion carried.

Resolution 22-82

Mr. Chapman made a motion seconded by Mr. Thamann that the Board approve Policy 1100 Transportation as submitted. Upon roll call, all members voted yea. Motion carried.

Resolution 22-83

Mr. Chapman made a motion seconded by Mr. Thamann that the Board approve Policy 1800 Delegated Nursing as submitted. Upon roll call, all members voted yea. Motion carried

Resolution 22-84

Mr. Chapman made a motion seconded by Mr. Thamann that the Board enters into the agreement as presented with Clermont County Family and Children First Council at an agreed upon contribution of \$50,000 for SFY 2023. Upon roll call, all members voted yea. Motion carried.

Resolution 22-85

Mr. Chapman made a motion seconded by Mr. Thamann that the Board authorize the Superintendent to enter into a contract with Envision for the period of July 1, 2022 through June 30, 2023 for the purpose of providing intensive in-home supports. Not to exceed \$300,000. Upon roll call, all members voted yea. Motion carried.

Resolution 22-86

Mr. Chapman made a motion seconded by Mrs. West that the Board authorize the Superintendent to enter into a two-year contract with Beth Martin as Director of Early Childhood Services for the period of July 1, 2022 through June 30, 2024. Upon roll call, all members voted yea. Motion carried.

Resolution 22-87

Mr. Chapman made a motion seconded by Mrs. West that the Board authorize the Superintendent to enter into a two-year contract with Jody Bailey as Director of School Age Services for the period of July 15, 2022 through July 14, 2024. Upon roll call, all members voted yea. Motion carried.

Resolution 22-88

Motion that the Board approve the Revised School Age Calendar for the 2022 – 2023 school year as presented. Upon roll call, all members voted yea. Motion carried.

Due to not having a quorum the motion that the Board authorize the Superintendent to create three (3) full-time Service and Support Administrator positions. These positions will require a bachelor's degree; is non-bargaining unit eligible and scheduled 40 hours per week. The salary will be subject to the related experience of the candidate within the range assigned to this position was not approved.

Due to not having a quorum the motion that the Board authorize the Superintendent to create one (1) full-time Provider Liaison Position. This position will require a bachelor's degree; is non-bargaining unit eligible and scheduled 40 hours per week. The salary will be subject to the related experience of the candidate within the range assigned to this position was not approved.

Resolution 22-89

Mr. Chapman made a motion seconded by Mrs. West that the Board authorize the Superintendent to create one (1) full-time Early Intervention Service Provider Position. This position will require a bachelor's degree; is bargaining unit eligible. The salary will

be subject to the related experience of the candidate within the range assigned to this position. Upon roll call, all members voted yea. Motion carried.

Resolution 22-90

Mr. Chapman made a motion seconded by Mrs. West that the Board approve the Superintendent's Report as presented. Upon roll call, all members voted yea. Motion carried.

Committee Reports

Ethics Committee – Upon review of all direct service proposed payments as defined in 5126.03, the Ethics Committee found no evidence of preferential treatment or unreasonable payment for items on the April and May 2022 report.

Resolution 22-91

Mr. Chapman made a motion seconded by Mrs. West to ratify the Ethics Committee Report as presented for April and May 2022. Upon roll call, all members voted yea. Motion carried.

Resolution 22-92

Mr. Chapman made a motion seconded by Mrs. West to ratify the Program Services Committee Report as presented for June 7, 2022. Upon roll call, all members voted yea. Motion carried.

Executive Session

Resolution 22-93

Mr. Chapman made a motion seconded by Mr. Thamann that the Clermont County Board of Developmental Disabilities go into Executive Session pursuant to ORC 121.22 for the purpose to discuss compensation of public personnel. Upon roll call, all members voted yea. Motion carried. Time: 6:52 p.m.

Reconvene Time: 7:00 p.m.

New Business Motion

Resolution 22-94

Mr. Chapman made a motion seconded by Mrs. West that the Clermont County Board of Developmental Disabilities authorize the Superintendent to enter into a two-year contract


with Adrienne Keys as Director of Service and Support Administrator for the period of August 1, 2022, through July 31, 2024. Upon roll call, all members voted yea. Motion carried.

Adjournment

Resolution 22-95

Mrs. West made a motion seconded by Mr. Thamann that the Clermont County Board of Developmental Disabilities adjourn. Upon roll call, all members voted yea. Motion carried.

Time: 7:01 p.m.



Mary Jane West, Appointed Secretary