

**CLERMONT COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**Regular Board Meeting**  
**October 28, 2021**

The regular meeting of the Clermont County Board of Developmental Disabilities was held on October 28, 2021 at the Thomas A. Wildey Center, 2040 US Highway 50, Batavia, Ohio 45103.

Vice President Mary Jane West called the meeting to order at 5:30 pm.

All present joined in the Pledge of Allegiance.

**Roll Call**

Janie Pfankuch called roll. All members were present with the exception of Mr. Grant and Mr. Thamann, who were absent excused.

**Resolution 21-133**

Mrs. Chesnut made a motion seconded by Mr. Chapman to approve the agenda as presented. Upon roll call, all members voted yea. Motion carried.

Due to not having a quorum, the August 11, 2021 Special Board Meeting Minutes were not approved.

Due to not having a quorum, the September 30, 2021 Regular Board Meeting Minutes were not approved.

**Resolution 21-134**

Mr. Weir made a motion seconded by Dr. Graham that the Board approve the Operations Report and Payment of Bills. Recap to be made part of the CCBDD Journal. Upon roll call, all members voted yea. Motion carried.

*The Board thanked the Director's for their reports.*

**Resolution 21-135**

Mrs. Chesnut made a motion seconded by Dr. Graham that the Board approve the Directors' Reports as presented in the Board packets. Upon roll call, all members voted yea. Motion carried.

## **SUPERINTENDENT REPORT**

*The Halloween Drive Thru was held on Wednesday October 20th. The Mt Carmel American Legion Ladies Auxiliary gave pumpkins to all the Individuals who came out that evening. Each department set up a space in the front circle drive. Cars pulled in off 50, drove around the circle and exited thru the back gate onto Benton Road. Staff and participants had a great time. Dan stated that even with the dance next year, this will continue to be an annual event.*

*The Good Fortune Awards took place on Tuesday October 26th at 6:00pm at the Wildey Center. The event flowed as it did last year. Folks came in through the cafeteria, waited for their name/award to be called, then they proceeded down the hallway to the middle of the building, received their award and exited through the front double doors. With no Staff Inservice this year, DD Employees were invited to receive their Service Award and be recognized for their Years of Service. The ceremony was on Facebook Live.*

*Dan thanked everyone who attended and helped put together both events. Both events were very well attended.*

*Dan gave an update on Covid. He stated numbers are encouraging and going down. Staff and visitors still need to follow protocol that's in place, wear mask and social distance. One classroom was quarantined and is expected to return to school on Friday October 29th. Sharon Richmond, Director of Community Support Services is working on a list for Individuals who would be qualified for the Booster. Dan stated that we will not be holding a clinic at the Wildey Center for the Booster.*

*A Planning Session took place following the Board Meeting.*

*There will be no Board Meeting held in November. The next meeting is scheduled for December 9, 2021 at 5:30p. Due to a scheduling conflict, the meeting date will need to be changed. Notices will go out as soon as a date has been determined.*

*State Accreditation Review is tentatively scheduled for April 4 & 5, 2022. An Accreditation 2022 Review will take place on November 19th at 8:00a via Microsoft Teams. This meeting will inform Director's what to expect for Accreditation.*

*Sanctuary In-Person is tentatively scheduled for April 19, 2022.*

*Union Negotiations will begin on Monday November 1st. The Union Contract will end on December 31, 2021.*

**Resolution 21-136**

Mrs. Chesnut made a motion seconded by Dr. Graham that the Board approve Policy 400 – Early Childhood Program as submitted. Upon roll call, all members voted yea. Motion carried.

**Resolution 21-137**

Mrs. Chesnut made a motion seconded by Dr. Graham that the Board approve Policy 500 – School Age Program as submitted. Upon roll call, all members voted yea. Motion carried.

**Resolution 21-138**

Mr. Weir made a motion seconded by Dr. Graham that the Board approve Policy 1300 – Behavioral Health Services as submitted. Upon roll call, all members voted yea. Motion carried.

**Resolution 21-139**

Mr. Weir made a motion seconded by Mrs. Chesnut that the Board request the Clermont County Commissioners to increase the appropriation in the Disabilities Residential Fund (7011) by \$200,000. Upon roll call, all members voted yea. Motion carried.

**Resolution 21-140**

Mr. Weir made a motion seconded by Mr. Chapman that the Board approve a five-year contract for Dan Ottke as Superintendent of the Clermont County Board of Developmental Disabilities from November 1, 2021 through October 31, 2026. Upon roll call, all members voted yea. Motion carried.

**Resolution 21-141**

Mr. Chapman made a motion seconded by Mrs. Chesnut that the Board will continue in 2022 to execute a plan for the conversion of one week of vacation leave to cash for leave that is accrued but not used, during the 2022 calendar year as defined as January 1 through December 31, as part of an annual conversion plan for Management and non-bargaining employees. Upon roll call, all members voted yea. Motion carried.

**Resolution 21-142**

Mr. Weir made a motion seconded by Dr. Graham that the Board approve the Superintendent's Report as presented. Upon roll call, all members voted yea. Motion carried.

## COMMITTEE REPORTS

Upon review of all direct service proposed payments as defined in 5126.03, the Ethics Committee found no evidence of preferential treatment or unreasonable payment for items on the September 2021 report.

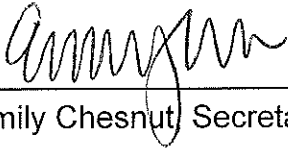
### **Resolution 21-143**

Mr. Chapman made a motion seconded by Mrs. Chesnut to ratify the Ethics Committee Report as presented for September 30, 2021. Upon roll call, all members voted yea. Motion carried.

## ADJOURNMENT

### **Resolution 21-144**

Mr. Weir made a motion seconded by Mrs. Chesnut that the Clermont County Board of Developmental Disabilities Adjourn. Time: 6:04 p.m.



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Emily Chesnut Secretary

✚ Following the Board Meeting, a Planning Session took place.

The PowerPoint presentation - 2022 Planning Session will be added to the Board Journal Book.

The 2021-2023 Strategic Plan along with the 2022 Planning by each department was presented to the Clermont County Board. Dan Ottke gave an introduction followed by Sharon Richmond with Community Support Services, Lori Watkins with Behavioral Health Services, Beth Martin with Early Intervention Services, and David Slinger with Business Operations/Facilities.