

CLERMONT COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Regular Board Meeting
April 22, 2021

The regular meeting of the Clermont County Board of Developmental Disabilities was held on April 22, 2021 as a virtual meeting on the Zoom Platform.

President Mr. Robert Grant called the meeting to order at 5:35 pm.

Roll Call

Janie Pfankuch called the roll. All members were present with the exception of Mrs. Emily Chesnut, who was absent excused.

Mrs. Mary Jane West was appointed Secretary in Mrs. Emily Chesnut absence.

Resolution 21-45

Dr. Graham made a motion seconded by Mr. Thamann to approve the amended Agenda, removing the motions to create one (1) part-time Investigative Agent position and the Table of Organization. Upon roll call, all members voted yea. Motion carried.

Resolution 21-46

Mrs. West made a motion seconded by Dr. Graham to approve the March 25, 2021 Regular Board Meeting Minutes. Upon roll call, all members voted yea. Motion carried.

Resolution 21-47

Mr. Thamann made a motion seconded by Mrs. West that the Board approve the Operations Report and Payment of Bills. Recap to be made part of the CCBDD Journal. Upon roll call, all members voted yea. Motion carried.

Mr. Grant along with the other Board Members commended the Directors on how informative their reports are. Enjoy reading all their reports.

Resolution 21-48

Dr. Graham made a motion seconded by Mr. Thamann to approve the Directors' Reports as presented in the Board packet. Upon roll call, all members voted yea. Motion carried.

Superintendent's Report

Dan gave some updates about things happening at the State level.

Mock Accreditation Review took place on March 29th through April 1st. Amy Planck, Project Manager is the Lead on the Accreditation. Dan should receive the results of the review in the next few days. With the COG and some of our DD Staff they were able to review files and see where our strong and areas of improvement are needed. Amy will

connect with each department to review the results and to make sure they make corrections and prepare for the real Accreditation review that we can expect will be held in February 2022.

Dan explained that legislation has been put forward allowing for the continuation of public bodies to continue to meet virtually through the end of the year. Dan will keep the Board updated on this legislation as continued discussion occurs as to when it would be best to return to in person meetings.

Dan will be asking for the Board's approval of the draft Remote Work Policy and Remote Work Agreement later in the meeting.

Resolution 21-49

Dr. Graham made a motion seconded by Mr. Weir that the Board approve Policy 1700 – Occupational Health and Safety as submitted. Upon roll call, all members voted yea. Motion carried.

Resolution 21-50

Dr. Graham made a motion seconded by Mrs. West that the Board approve Policy 2100 – Home and Community Based Waiver as submitted. Upon roll call, all members voted yea. Motion carried.

Resolution 21-51

Mr. Thamann made a motion seconded by Dr. Graham that the Board approve Policy 2300 – Employment Services as submitted. Upon roll call, all members voted yea. Motion carried.

Resolution 21-52

Mr. Thamann made a motion seconded by Dr. Graham that the Board approve Section 325 of Policy 300 – Remote Work Policy as submitted. Upon roll call, all members voted yea. Motion carried.

Resolution 21-53

Dr. Graham made a motion seconded by Mr. Thamann that the Board approve the Remote Work Agreement as submitted. Upon roll call, all members voted yea. Motion carried.

Resolution 21-54

Mr. Thamann made a motion seconded by Mrs. West that the Board authorizes the Superintendent to enter into a two-year contract with David Sininger as Director of Business Operations for the period of May 19, 2021 through May 18, 2023. Upon roll call, all members voted yea. Motion carried.

Resolution 21-55

Dr. Graham made a motion seconded by Mr. Thamann that the Board continue to participate in the Part B Individuals Disabilities Education Act Federal Grant for FY 2022. Upon roll call, all members voted yea. Motion carried.

Resolution 21-56

Mr. Weir made a motion seconded by Mr. Thamann that the Board authorize the Superintendent to create two (2) Transition Pre Ets Summer Work Assistants beginning in June. These are non-bargaining seasonal positions, to be paid \$12.91 per hour, not to exceed 84 hours. These positions will be funded by the Pre-Employment Transitions Program. Upon roll call, all members voted yea. Motion carried.

Resolution 21-57

Mr. Thamann made a motion seconded by Mr. Weir that the Board authorize the Superintendent to create Three (3) Transition Summer Work Assistants beginning in July. These are non-bargaining seasonal positions, to be paid \$12.91 per hour, not to exceed 150 hours. These positions will be funded by the Pre-Employment Transitions Program. Upon roll call, all members voted yea. Motion carried.

Resolution 21-58

Mrs. West made a motion seconded by Mr. Thamann that the Board approve the Superintendent's Report as presented. Upon roll call, all members voted yea. Motion carried.

Committee Reports

Ethics Committee – Upon review of all direct service proposed payments as defined in 5126.03, the Ethics Committee found no evidence of preferential treatment or unreasonable payment for items listed in the March 2021 Report.

Resolution 21-59

Mr. Thamann made a motion seconded by Mrs. West to ratify the Ethics Committee Report as presented for March 2021. Upon roll call, all members voted yea. Motion carried.

Resolution 21-60

Mr. Thamann made a motion seconded by Dr. Graham to approve the Finance Committee Report as presented for April 13, 2021. Upon roll call, all members voted yea. Motion carried.

Resolution 21-61

Dr. Graham made a motion seconded by Mrs. West to approve the Facilities Committee Report as presented for April 16, 2021. Upon roll call, all members voted yea. Motion carried.

Dan thanked the committee members for taking time out of their busy schedule to attend the meetings.

New Business

Dave explained at the March Board Meeting the Board approved a motion to solicit requests for statements of qualifications (RFQ) for architectural and engineering services, pursuant to and in compliance with Section 153.67 of the Ohio Revised Code, for the Thomas A. Wildey Center Roof, Door, and Window Replacement. The legal advertisement ran in the Clermont Sun on April 1, 2021 and all RFQ's were due no later than 12:00 pm on Friday April 16, 2021, at which time all RFQ's were opened and acknowledged. Two RFQ's were received. Both of the RFQ's were reviewed and scored using pre-established project criteria. After reviewing and scoring, SHP Architect Firm was selected.

Resolution 21-62

Mr. Weir made a motion seconded by Mrs. West that the Clermont County Board of Developmental Disabilities authorize the Superintendent to enter into a contract with SHP Architect Firm to provide architectural services for the Wildey Center Roof, Door and Window Replacement Project. Upon roll call, all members voted yea. Motion carried.

Dan received a nice Thank You note from Jean Schmidt. Jean visited Wildey on March 29th.

Thanks for taking the time to meet with me. You and your staff do a wonderful job and I stand ready to assist you in any way possible.

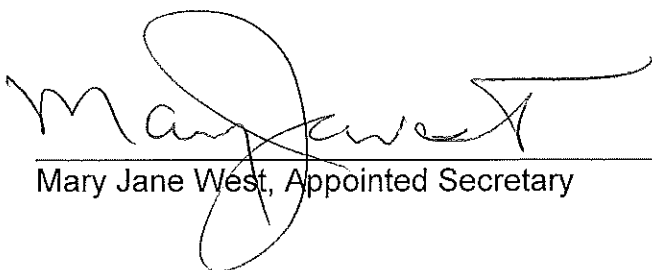
*Sincerely,
Jean*

Mr. Chapman asked Lisa what does the Empowers Me Board have planned for this summer. Lisa stated we are hoping to hold a 70's Prom and host the Lip Sync Battle as the Prom entertainment. But since we are not able to do anything this spring, we may just have the Lip Sync Battle in the fall.

Resolution 21-63

Dr. Graham made a motion seconded by Mr. Thamann that the Clermont County Board of Developmental Disabilities adjourn. Upon roll call, all members voted yea. Motion carried.

Time: 6:10 pm



Mary Jane West, Appointed Secretary