

CLERMONT COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Regular Board Meeting
December 10, 2020

The regular meeting of the Clermont County Board of Developmental Disabilities was held on January 28, 2021 as a virtual meeting on the Zoom Platform.

Mr. Robert Grant called the meeting to order at 5:34 pm.

Roll Call

Janie Pfankuch called roll. All members were present with the exception of Mrs. Pellington and Mrs. West who were absent excused.

Dan Ottke, Superintendent recognized a few guests that were not present at the Good Fortune Award Ceremony.

Kim Pellington, Vice President of the Board - Kim began her service on the Clermont County Board of DD in 2009. During that time, she has served as Secretary and is currently the Vice President of the Board. Kim has always had the best interest of the individuals served at heart. She is a parent first and foremost and uses the knowledge she has gained over the years in working with her son as a way to connect with the parents, caregivers, and providers. Kim has been a constant supporter of Clermont DD. She has attended multiple events in the 12 years she has been a board member, including multiple fundraisers for Respite, our Good Fortune Awards Events, Graduations, and more. She has always supported the DD Agency while in the community, assisting to pass levies by spreading the word about the importance of DD services.

Kim has also lent her experience on several Board Planning Committees over the years. These included the Adult Services Committee and Residential Committee. Being the parent of an adult who has developmental disabilities and who lives in a residential setting, Kim's expertise and experience was appreciated by the administrators in planning for the future.

We will miss Kim's presence on our Board and hope that she will continue to visit us at events (when they return). It is our honor to present her with this engraved vase. Good luck and again, thank you for 12 amazing years of service!

Partnerships and Collaborations - When Governor DeWine issued stay-at-home orders at the beginning of the pandemic, many people were scared, including some who provided services to our individuals. Suddenly, simple things like going grocery shopping became a huge issue for those who rely on someone else to take them to the store. This is where the Clermont County Food Hub came in to play.

The Food Hub is made up of Marcie Langendorfer from United Way of Greater Cincinnati, Sheila Hinton of the Clermont Family YMCA, Alida Hart of IMP Food Pantries, and

Gretchen Behimer from Clermont County Family and Children First who are all with us on this meeting tonight. In early April, these four ladies asked Clermont DD to put together a list of people who were in need, and by working with IPM, were able to deliver emergency food boxes from the FreeStore FoodBank. These boxes often included milk, eggs, fresh vegetables, and fresh fruit. Each week, Marcie and Sheila loaded up their vehicles to deliver the boxes to Clermont DD's Wildey Center, where they were picked up by Service and Support Administrators who delivered them to individuals and families. Sheila and Marcie delivered the food until mid-summer; after that, staff picked up food at IPM and then at the Wildey School for the remainder of the year. In fact, our last food distribution will be on December 17.

Without Marcie, Sheila, Alida, and Gretchen, we would have NEVER been able to take care of so many people throughout this pandemic. It is our honor to present them with the Partnerships and Collaborations Award that is presented each year as part of our Good Fortune Awards. It is truly Clermont DD's "good fortune" to have the opportunity to work with you all.

Mr. Grant stated on behalf of the Board, he would like to thank each of you for all your support.

Resolution 20-133

Mrs. Chesnut made a motion seconded by Mr. Thamann to approve the revised Agenda as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 20-134

Mr. Weir made a motion seconded by Mrs. Chesnut to approve the October 22, 2020 Regular Board Meeting Minutes. Upon roll call, all members voted yea. Motion carried.

Resolution 20-135

Mr. Weir made a motion seconded by Mr. Thamann that the Board approve the Operations Report and Payment of Bills. Recap to be made part of the CCBDD Journal. Upon roll call, all members voted yea with the exception of Mr. Grant who abstained. Motion carried.

Resolution 20-136

Mr. Thamann made a motion seconded by Mrs. Chesnut to approve the Directors' Reports as presented in the Board Packet. Upon roll call, all members voted yea. Motion carried.

Superintendent Report

Dan reported we are seeing some increase in COVID cases in Individuals we serve.

Plans are in the works on vaccine distribution for those living in congregate settings for individuals and staff. Congregate setting is being defined as two or more people with

Developmental Disabilities living in the same home receiving around the clock provider support. There is no timeline for the distribution yet, but hopeful it will be soon.

Dan stated that later in the meeting he will be requesting board approval to financially assist provider agencies impacted by the pandemic.

Dan and Jody met with Julianne Nesbit, Clermont County Public Health Commissioner, to discuss the possibility on returning to school on January 4, 2021. Julianne is not recommending a five-day return schedule. Jody and Dan met to discuss Plan B. When school is safe to return, the Plan B option would be to do so on a split scheduled.

Monday and Tuesday – 20 students will be in person learning

Wednesday – Cleaning and disinfecting

Thursday and Friday – 21 students will be in person learning

School will still work remote for the time they are not in person learning. If a family is not comfortable with their decision of sending their child to school or doing remote, they have the option to change their decision any time during the year. Dan wanted to inform the Board on the Plan B scheduled since the Board will not meet again until January 28, 2021.

Dan and Jody will meet with Julianne on January 4, 2021 to see where things are and what Julianne's suggestion would be on in person learning.

All 10 school districts are in support of this decision/schedule along with their transportation department.

The State Department supplied PPE and the agency will be preparing this equipment to be distributed to the providers.

Emily Chesnut was appointed to her 3rd Term on the Board. Dr. Larry Graham was appointed to his 1st Term on the Board. Dr. Graham will replace Kim Pellington who will be going off the Board at the end of December. Kim served on the Board for 12 years. Congratulations to everyone.

Resolution 20-137

Mr. Thamann made a motion seconded by Mrs. Chesnut that the Board approve Policy 100 – Board Administration and Organization as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 20-138

Mr. Weir made a motion seconded by Mr. Thamann that the Board approve Policy 300 – Personnel as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 20-139

Mrs. Chesnut made a motion seconded by Mr. Thamann that the Board approve Policy 900 – Community Relations and Communications as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 20-140

Mr. Thamann made a motion seconded by Mr. Weir that the Board approve Policy 1100 – Transportation as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 20-141

Mrs. Chesnut made a motion seconded by Mr. Thamann that the Board approve Policy 1500 – Service and Support Administration as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 20-142

Mr. Weir made a motion seconded by Mr. Thamann that the Board approve Policy 2000 – Risk Management as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 20-143

Mr. Thamann made a motion seconded by Mrs. Chesnut that the Clermont County Board of Developmental Disabilities approve the calendar year 2021 Budget. Upon roll call, all members voted yea. Motion carried.

Resolution 20-144

Mr. Thamann made a motion seconded by Mrs. Chesnut that the Clermont County Board of Developmental Disabilities request the Clermont County Commissioners to transfer \$500,000 from the General Operating Fund (7000) to the Disabilities Residential Fund (7011). Upon roll call, all members voted yea. Motion carried.

Resolution 20-145

Mr. Weir made a motion seconded by Mr. Thamann that the Clermont County Board of Developmental Disabilities authorizes the Superintendent to enter into a contract with Southwestern Ohio Council of Governments from January 1, 2021 through December 31, 2021. Upon roll call, all members voted yea. Motion carried.

Resolution 20-146

Mrs. Chesnut made a motion seconded by Mr. Thamann that the Clermont County Board of Developmental Disabilities approve the Waiver Plan for 2021 as presented. The projection is to request 20 Level One Waivers, 10 SELF Waivers and 10 Individual Option Waivers. Upon roll call, all members voted yea. Motion carried.

Resolution 20-147

Mr. Thamann made a motion seconded by Mrs. Chesnut that the Clermont County Board of Developmental Disabilities authorizes the higher of 2% or the Commissioner's raise for all Bargaining and Non-Bargaining Personnel effective January 1, 2021. Upon roll call, all members voted yea. Motion carried.

Resolution 20-148

Mrs. Chesnut made a motion seconded by Mr. Thamann that the Clermont County Board of Developmental Disabilities approve the Non-Bargaining, Professional and

Management Salary Range as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 20-149

Mr. Weir made a motion seconded by Mrs. Chesnut that the Clermont County Board of Developmental Disabilities authorize the Superintendent to abolish the following bargaining unit positions, due to the closure of the Adult Services Program: 3 Program Manager positions, effective immediately, 1 Registered Nurse position, effective immediately, 23 Habilitation Technician positions, effective immediately, and 2 Clerk III positions, effective immediately. Upon roll call, all members voted yea. Motion carried.

Resolution 20-150

Mr. Weir made a motion seconded by Mrs. Chesnut that the Clermont County Board of Developmental Disabilities authorize the Superintendent to abolish the following non-bargaining unit position, due to the closure of the Adult Services Program: 1 Program Coordinator position, effective immediately. Upon roll call, all members voted yea. Motion carried.

Resolution 20-151

Mr. Thamann made a motion seconded by Mrs. Chesnut that the Clermont County Board of Developmental Disabilities authorize the Superintendent to create one (1) full-time Service and Support Administrator position for the Community Support Services Department. This position will require a bachelor's degree; will be non-bargaining unit eligible, scheduled 40 hours per week, 255 days per year, and eligible for all agency benefits. The salary will be subject to the related experience of the candidate within the range assigned to this position. Upon roll call, all members voted yea. Motion carried.

Resolution 20-152

Mr. Weir made a motion seconded by Mr. Thamann that the Clermont County Board of Developmental Disabilities authorize the Superintendent to create one (1) part-time Administrative Assistant II position for the Behavioral Health Services Department. This position will be non-bargaining unit eligible and scheduled 20 hours per week. This position will require a high school diploma or equivalent. The salary will be subject to the related experience of the candidate within the range assigned to this position. Upon roll call, all members voted yea. Motion carried

Resolution 20-153

Mrs. Chesnut made a motion seconded by Mr. Thamann that the Clermont County Board of Developmental Disabilities approve the Table of Organization as presented. Upon roll call, all members voted yea. Motion carried.

Resolution 20-154

Mr. Thamann made a motion seconded by Mrs. Chesnut that the Clermont County Board of Developmental Disabilities in response to the COVID 19 pandemic, the Board is adopting an emergency resolution to grant authority to the Superintendent to assist Agency providers to help ensure the health and safety of the individuals served and their

direct support professionals. Furthermore, the Board is granting the Superintendent the authority to spend up to but not exceed \$100,000 on providers for financial assistance, personal protective equipment and services needed to respond to this emergency. Agency providers receiving financial assistance will be required to contract with the County Board to ensure those funds are not supplementing Medicaid rates. This motion will remain in effect for the duration of the State of Emergency. Upon roll call, all members voted yea. Motion carried

Resolution 20-155

Mr. Thamann made a motion seconded by Mr. Weir that the Clermont County Board of Developmental Disabilities approve the Superintendent's Report as submitted. Upon roll call, all members voted yea. Motion carried.

Committee Reports

Ethics Committee – Upon review of all direct service proposed payments as defined in 5126.03, the Ethics Committee found no evidence of preferential treatment or unreasonable payment for items on the November 2019 report.

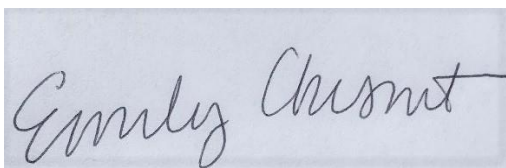
Resolution 20-156

Mr. Weir made a motion seconded by Mr. Thamann to ratify the Ethics Committee Report as presented for October 22, 2020. Upon roll call, all members voted yea. Motion carried.

Adjournment

Resolution 20-157

Mrs. Chesnut made a motion seconded by Mr. Thamann that the Clermont County Board of Developmental Disabilities adjourn. Upon roll call, all members voted yea. Motion carried. Time: 6:54 p.m.

A rectangular box containing a handwritten signature in cursive script that reads "Emily Chesnut".

Emily Chesnut, Secretary

🚦 Following the Board Meeting, a Board Member Training was held – Topic: MUI