

**CLERMONT COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
POSITION POSTING**

(Applications may be downloaded from the website at www.clermontdd.org or obtained in the office located at the Thomas A. Wildey Center, 2040 St. Route 50, Batavia, Ohio between the hours of 8:00 a.m. and 4:00 p.m.)

AVAILABLE POSITIONS **Transition Summer Work Assistant** July - August –Not to exceed 185 hours
 And Career Exploration Summer Work Assistant June –Not to exceed 65 hours
 (New Positions created 4/25/2019)

IMMEDIATE SUPERVISOR Employment Services Coordinator

DUTIES: (Summary Only) Monitors participants at all times. Provides training, supervision and habilitation services in a variety of settings to participants in various basic skill areas (e.g., mobility, self-help skills, social and emotional skills, communications, motor skills, functional academics and daily living skills); provides training and supervision in production skills, vocational training, and simulated training; utilizes systematic training methods and procedures to implement objectives; monitors participants' development during training; maintains atmosphere of positive interaction and encouragement in training programs; assignment area and participants may change based on the needs of the program throughout the summer. Facilitates communication with participants through use of sign language, picture communication, sensory integration and gentle teaching as needed; promotes positive behavior supports and techniques. Enters daily summary of performance for participants using computer software.

In addition to above duties, the Summer Work Assistant teaches safety procedures, pre-vocational and occupational skills to crew; works at various business sites; operates and trains participants to use equipment as determined by job site. Must have valid Ohio driver's license, CPR, and First Aid.

Attends to physical needs of participants (e.g., assists with feeding, toileting, changing soiled clothes, mobility, illness, etc.); Must be physically able to lift, position, and move participants in a safe manner using proper lifting techniques. Must be able to perform physical crisis interventions and restraints according to training, and the ability to perform the essential physical job demands. May be required to transport participants in an agency-provided vehicle; performs other related duties as required or assigned. Promotes and implements the mandates and goals of the Clermont County Board of Developmental Disabilities in a professional, positive, and efficient manner (SURE Core Values).

QUALIFICATIONS: Minimum of high school diploma or GED. Valid driver's license, First Aid/CPR required, and meets requirements to transport students. Must be physically able to lift, position, and move participants in a safe manner using proper lifting techniques. Ability to perform physical crisis interventions per procedures, lift, carry, and position students in a safe manner. Successfully passes pre-employment BCII/FBI criminal background check, post-offer medical exam with drug testing and physical agility test, Abuser Registry check, Nursing Registry check and other registries as required by Statute.

SALARY:	\$12.65 per hour
POSTING DATE:	05/03/2019
APPLICATION DEADLINE:	Until filled
SEND APPLICATIONS TO:	Kathy Booth, Human Resources Coordinator Clermont County Board of DD 2040 US Highway 50 Batavia, OH 45103 cbooth@clermontdd.org

19-012 and 9-013 The Clermont County Board of DD is an Equal Opportunity Employee