

**CLERMONT COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

**POSITION POSTING**

(Applications for the following positions may be downloaded from the website at [www.clermontdd.org](http://www.clermontdd.org) or obtained in the Human Resources Department, located at the Thomas A. Wildey Center, 2040 St. Route 50, Batavia, Ohio between the hours of 8:00 a.m. and 4:00 p.m.)

**AVAILABLE POSITION**

**SUBSTITUTE HABILITATION TECHNICIAN**

(Vacancies in Adult Services Programs)

**Scheduled as needed, M-F 8-4**

**DUTIES:** (Summary Only)

Provides supervision, and habilitation services to adults with developmental disabilities often with frequent co-occurring mental illness in various basic skill areas (e.g., mobility, self-help skills, social and emotional skills, communications, motor skills, functional academics and daily living skills); provides training and supervision in work skills in accordance with Individual Plans (IP); implements IP objectives and behavior support plans as written and provides crisis interventions according to training; completes daily documentation of individuals' progress; monitors individuals development during training as outlined by individual plans and promotes an atmosphere of effective support and encouragement. Assists individuals to achieve goals and programming as identified by IP; facilitates communication through use of sign language, picture communication, etc. Assists adults on and off of buses and in and out of our facility; determines need to call (and calls) nurse or program manager to assist consumer as medically necessary; completes accident and incident reports as required. Administers oral and topical medication(s) to individuals after receiving appropriate training and when delegated by a Registered Nurse employed by the Board. Must be physically able to lift, position, and move adults and perform crisis interventions with or without reasonable accommodations. Actively engages in training and meetings. Other duties as assigned. Many of the individuals we work with have experienced interpersonal trauma or suffered difficult losses. Therefore, it is imperative that our organizational culture be sensitive to how these experiences have shaped the world view of those we serve. Our agency utilizes Sanctuary and S.E.L.F to address trauma experienced by individuals, staff, and the agency.

**QUALIFICATIONS:** Minimum of high school diploma or GED. Must meet physical demands of position as stated on job description, with or without reasonable accommodations. Possession of or ability to obtain DODD Adult Services Certification and must maintain valid certification. Successfully passes pre-employment background check, Abuser Registry, Nursing Registry, and other registries per Statute, and post-offer physical exam w/agility test, and drug test.

**SALARY:** \$12.65 per hour  
**POSTING UPDATED:** 02-20-2019  
**APPLICATION DEADLINE:** Until filled  
**SEND APPLICATIONS TO:** Kathy Booth  
Human Resources Coordinator  
Clermont County Board of DD  
2040 US Highway 50  
Batavia, OH 45103  
[cbooth@clermontdd.org](mailto:cbooth@clermontdd.org)