Provider Recertification

The Provider Certification Wizard (PCW) has been re-platformed to a new system titled Provider Services Management (PSM) on Dec. 4, 2017. Incomplete applications in PCW are no longer available and must be re-created in PSM.

Login to PSM with your PCW Username and Password.

Independent & Agency providers renew their DODD provider certification every three years by completing the following steps:

**Step 1: Gather your documents**

You will need the following documents:

* **Current report from the Bureau of Criminal Identification and Investigation (BCII):** YourCounty Board can assist you in finding local organizations that offer BCII and FBI criminal background checks
*Find more* [*organizations that offer Web Check*](http://www.ohioattorneygeneral.gov/Business/Services-for-Business/WebCheck/Webcheck-Community-Listing)*on the Ohio Attorney Generals' website.*
* **First Aid Certification:** Valid American Red Cross or equivalent certification in First Aid
*Find an* [*American Red Cross*](http://www.redcross.org/ux/take-a-class) *First Aid training near you.*
* **CPR Certification:** Valid American Red Cross or equivalent certification in CPR
*Find an* [*American Red Cross*](http://www.redcross.org/ux/take-a-class) *CPR training near you.*
* **Completion of Annual Required Training:** Evidence of completion of annual training on MUI, Client Rights, AND provider's role and responsibilities with regard to services including person-centered planning, community integration, self-determination, and self-advocacy.

**Step 2: Log in to the**[**Provider Services Management**](http://dodd.ohio.gov/Providers/Pages/ProviderServicesManagement.aspx) **to complete Recertification.**

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